

## Trustee Service Form 2023-2024



Thank you for serving as a Trustee of the Birmingham Historical Society. Trustees serve annually renewable terms from April 1st to March 31st.

Our by-laws state that Trustees must be Society members, submit their Trustee fees, submit an annual conflict of interest statement 21 days before the Annual Meeting of the Trustees, and attend at least two Trustee meetings and/or contribute to the Society in another significant way.

Please return this Trustee Service Form by February 14th to indicate your willingness to serve as a 2023-2024 Trustee and roles in which you wish to serve.

### Trustee Meetings

- February 27th, the Annual Meeting of the Trustees at Birmingham Botanical Gardens 5:30PM. Favorite Cake Competition begins at 4 PM on February 27th. This year's cakes may be the favorite cake of your childhood! We encourage everyone to enter!
- May 9th at BHS offices, 2827 Highland Avenue at Noon for lunch
- September 12 at BHS offices, 2827 Highland Avenue at Noon for lunch
- December 12 at BHS offices, 2827 Highland Avenue at Noon for lunch

### Executive Committee Meetings (Officers only)

- January 10th at BHS offices, 2827 Highland Avenue at Noon for lunch
- February 14
- April 11
- June 13
- July 11
- August 8
- October 10
- November 14

**Finance Committee Meeting:** TBA

**Investment Committee Meeting** at Porter White Steiner Building, January 17th, at 3 PM

**Nominating Committee Meeting,** January 11th at Noon

### Instructions:

If you wish to serve as a Trustee, please either complete this form online or print and return the printed pdf form with your check for Trustee Fees to Birmingham Historical Society/P.O. Box 321474, Birmingham, AL 35232 before FEBRUARY 14th, 2023

**Trustee Name (required)**

Email (required)

Daytime Phone (required)

**Please check the projects which interest you:**

- DEVELOPMENT/FINANCE
- SELL BOOKS
- WORK ON GUIDE TO BIRMINGHAM BOOK
- EASEMENTS
- HERITAGE SOCIETY PARTY
- NOMINATING COMMITTEE
- HELP WITH SPECIAL EVENTS
- TECHNOLOGY AND/OR SOCIAL MEDIA
- OTHER PROJECTS THE SOCIETY MIGHT CONSIDER (listed below)

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Persons the Society might consider for future Trustees (listed below)

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**CONFLICT OF INTEREST STATEMENT**

Per STATE OF ALABAMA requirements, Trustees are required to disclose any conflicts of interest they may have with Society programs or activities

**Choose one (required)**

\_\_\_ NO, I do NOT have a possible conflict of interest

\_\_\_ YES, I have the following possible conflict

If you checked yes above, please list possible conflicts

**Signature (required).**

**Date (required)**

Trustee Fees: (please enclose and mail form or pay via paypal button and indicate Trustee Fees). Please check all that apply:

- Trustee meetings/Supper (ALL TRUSTEES) \$80
- Trustee Supper Guest (\$20 per guest)
- Executive Committee Meetings \$135
- Bank charge for online payment (optional)

Check Enclosed: Please indicate amount and check number. \_\_\_\_\_

Paid via Paypal: Please indicate amount and date paid. \_\_\_\_\_

THANK YOU!